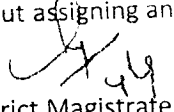


**COLLECTORATE, NALANDA****"Pawapuri Mahotsav – 2017"****SHORT TERM TENDER FOR EVENT MANAGER**

District Administration invites tender for Event Manager to arrange the event of "PAWAPURI MAHOTSAV – 2017" on 17<sup>th</sup> - 18<sup>th</sup> October, 2017 in Pawapuri, Nalanda with following conditions.

- (1) Sealed tender in two parts i.e. Technical Bid and Financial Bid are hereby invited from Event Management Company till 2.00 PM on 18.09.2017 at District Nazarat Section, Collectorate, Nalanda.
- (2) Minimum eligibility criteria are as below :-
  - (a) Company / Firm should be registered with Service Tax, Bihar and GST.
  - (b) Company/Firm must provide Pan Card, Service Tax Registration and GST Registration.
  - (c) Company/Firm should have at least three years' experience of arranging similar nature work under the aegis of any Govt. /PSU.
  - (d) The bidder should have achieved a minimum Average Financial Turnover of Rs. 2.5 Crores in past three financial years.
  - (e) Company/Firm provide Service tax return (Current) & IT return of last three (3) years.
  - (f) The bidder should have valid ISO9001 certificate.
  - (g) The bidder should be registered with PF and ESIC.
  - (h) The bidder should have satisfactory organized/managed at least one similar event costing not less than Rs 50.00 Lakhs. For this certificate must be produced.
  - (i) The bidder has to be submit self certified letter for company have been not black listed by any organisation.
- (3) Earnest money of Rs. 50,000/- is to be paid along with the technical bid in the form of DD in favour of "DM Nalanda" payable at Nalanda.
- (4) Non- refundable Tender fees of Rs. 5,000/- through DD favouring DM, Payable at Biharsharif has to be annexed with the bid document.
- (5) The details tender documents can be downloaded from [www.nalanda.bih.nic.in](http://www.nalanda.bih.nic.in) or can be obtain from the office of Collector, Nalanda till 5:00 Pm Dated 17-09-2017.
- (6) The Tender will be received in the office of DM, Nalanda till 02:00 Pm on 18<sup>th</sup> September 2017. The tender shall be opened on 19<sup>th</sup> September, 2017, at 11.00 AM in which the tenderer or its representative may remain present at the time of opening of tender and presentation by tenderer.
- (7) The Collectorate Nalanda reserves right to reject any or all of the tenders without assigning any reason.

  
District Magistrate,  
Nalanda.

**DISTRICT MAGISTRATE, NALANDA**  
**GOVERNMENT OF BIHAR**

**REQUEST FOR PROPOSAL FOR ENGAGEMENT OF  
EVENT MANAGER FOR**

**“PAWAPURI MAHOTSAV 2017”**

ADDRESS: ..... , NALANDA.

**DISCLAIMER**

The information contained in this Request for Proposal document (the "RFP") or subsequently provided to Applicant(s), whether verbally or in documentary or any other form, by or on behalf of the Department/Directorate or any of its employees or advisors, is provided to Applicant(s) on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor invitation by the Collectorate, Nalanda to the prospective Applicants or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their application for qualification and thus selection pursuant to this RFP (the "Application"). This RFP includes statements, which reflect various assumptions and assessments arrived at by the Directorate in relation to the work/s. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This RFP may not be appropriate for all persons, and it is not possible for the District Administration, its employees or advisors to consider the objectives, financial situation and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP may not be complete, accurate, adequate or correct. Each Applicant should therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this document and obtain independent advice from appropriate sources.

Information provided in this RFP to the Applicant(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The District Administration accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The Office of District Magistrate, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder, under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way with selection of Applicants for participation in the Bidding Process.

The District Magistrate also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Applicant upon the statements contained in this RFP.

The DM may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.

The issue of this RFP does not imply that the DM is bound to select and shortlist Applications and the DM reserves the right to reject all or any of the Applications or Bids without assigning any reasons whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Application including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the DM or any other costs incurred in connection with or relating to its Application. All such costs and expenses will remain with the Applicant and the DM shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Application, regardless of the conduct or outcome of the Bidding Process.

**INTRODUCTION**

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**BRIEF DESCRIPTION OF THE BIDDING PROCESS**

1. DM intends to follow a 'single stage two envelope' bid process for selecting of the successful bidder under 'Least Cost Selection' (LCS), as outlined in this RFP.
2. The Bidders would need to submit, within the Proposal Due Date as prescribed under Section-1 of this RFP; Qualification, Technical and Financial Proposal in the prescribed format.
3. DM would evaluate all the Submissions in accordance with the evaluation criteria set out in 1.1 of the RFP to select a bidder.

**OBTAINABILITY OF RFP DOCUMENT**

The RFP would be available at the website [www.nalanda.bih.nic.in](http://www.nalanda.bih.nic.in). It may be noted that all subsequent notifications, changes and amendments in the assignment / documents would be posted only on the website.

**VALIDITY OF THE CONTRACT**

The Contract shall remain valid with effect the date of award of the contract/ tender till the end of six months from the date of submission of bid or otherwise specified in the letter of award of tender.

## 1.1. ELIGIBILITY CRITERIA

**The bidders shall be evaluated in two stages**

1. Pre-qualification stage
2. Technical Evaluation of Proposal (Annexure-2)

The Bidder fulfilling pre-qualification criteria shall be shortlisted for Technical Stage. The bidder should be fulfilling the following preconditions and must also submit documentary evidence in support of fulfilment of these conditions while submitting the technical bid. **Bids from consortiums and joint venture are not allowed. Claims without documentary evidence will not be considered.**

DM reserves the right to verify the claims made by the Bidders and to carry out the capability assessment of the Bidders and the DM's decision shall be final in this regard. DM may, in its absolute discretion, waive any of the conditions and/or requirements in the Tender in respect of any or all of the bidders.

**(A) Stage – I Pre-qualification Criteria for Bidders.**

Sl. NO.	Pre-qualification Criteria	Documentary Evidence
1	The bidder should have a minimum experience of three years in conceptualizing, designing, organizing, managing, executing events, similar in nature at Nalanda and similar festival organized by other State Govts. The bidder should have satisfactorily organized /managed at least one similar event costing not less than Rs. 50.00 Lakhs.	Work Order/Work Completion certificate.
2	The bidder should have achieved a minimum Average Financial Turnover of Rs. 2.5 Crores in past three Financial years (2013-14, 2014-15, 2015-16) – in equivalent works/Event contracts or related works.	Audited Financial Report for Financial year 2013-14, 2014-15 and 2015-16 and CA certificate indicating minimum annual financial turnover from the services of Event Management for 2013-14, 2014-15 and 2015-16.
3	The bidder shall submit a power of attorney authorizing the Signatory of the bid to sign and execute the contract.	The bidder shall submit a power of attorney authorizing the Signatory of the bid to sign and execute the contract.
4	The bidder shall provide PAN, ISO, PF & ESIC Copy Service Tax and GST Registration Certificate, Current Return of Service Tax, and Income Tax Return for last Three years.	A copy of PAN, Service Tax and GST Registration Certificate, Service Tax Return and Income Tax Return. The bidder shall also submit copy of the returns of Service Tax and Income Tax.
5	The bidder shall provide a valid EMD acceptable to DM. EMD deposit of Rs. 50,000/- has to be submitted along with bid documents. Nonrefundable Tender fees of Rs. 5,000/- through DD favouring DOT, Payable at Biharsharif has to be annexed with the bid document.	Tender fee DD and EMD – DD
6	The bidder has to submit self-certified letter indicating that they have not been blacklisted by any Government Department, Organization, and Corporation.	Self-certified letter.
7	Tender document seal & signed.	

\* **“Event Management”** means any service provided in relation to planning, promotion, organizing or presentation of any art, Entertainment, Business, Sports or any other Event and includes any consultation provided in this regard.

\* **“Bidder”** shall mean a corporate entity, firm (propriety or partnership), company or a corporation eligible to participate in bidding process.

**(A) Stage – II: Technical Evaluation**

The bidders fulfilling pre-qualification criteria will be shortlisted for Technical Evaluation. The technical evaluation criteria are given in the following table:

Sl. No.	Criteria	Documentary Evidence
1	Minimum three years of experience in conceptualizing, designing, organizing, managing, executing events, exhibitions similar in nature to Mahotsav and similar festival organized for corporate and other Govt. sector.	Work Order/ Photographs/Completion certificate.
2	No. of similar projects completed in last 3 years (i.e.2013-14, 2014- 15 and 2015-16).	Work Order/Work Completion certificate.
3	The bidder should have achieved a minimum Average Financial Turnover of Rs. 2.5 Crores in past three Financial years (2013-14, 2014-15, 2015-16) – in equivalent temporary works/Event contracts or related works.	Audited Financial Report for Financial year 2012- 13, 2013-14 and 2014-15 and CA certificate indicating minimum annual financial turnover from the services of Event Management for 2013-14, 2014-15 and 2015-16.
4	Concept presentation including <ul style="list-style-type: none"> <li>• Concept for the event</li> <li>• Design of structures &amp; related items as per concept, ambience, signage etc complete as per each &amp; every item, manpower deployment</li> <li>• The methodology and work plan in the form of a well-conceived Bar chart with time line, Event specific organizational chart.</li> <li>• Bidder shall submit technical specifications documents at time of presentation details, specification, services, facilities and methodology by bidder about the work.</li> </ul>	Presentation showing understanding, approach and methodology to execute the proposed project.

After detailed evaluation of above details, as per DM/Committee shall shortlist the bidder securing all criteria. Such bidder shall be called "Technically Eligible bidder" and such technically eligible bidder shall only be eligible for financial bid opening.

**(B) FINANCIAL BID**

A financial bid of technically eligible bidder shall be opened. The technically eligible bidder offering the best possible offer amount (L1) to DM for the said work will be invited for negotiation and finalization of agreement. DM has the right (in its absolute discretion) to determine how to progress any discussions and/or negotiations with successful bidder following submission of the Proposals.

## CORRECTION OF ERRORS

Price Proposals determined to be substantially responsive will be checked by the DM for any arithmetic errors. Arithmetic errors will be rectified on the following basis:

If there is discrepancy between total price bid amount and summary of total cost of all components/parts, then the following will be procedure.

- a) Where there is discrepancy between the rates in figures and in words, whichever is less shall govern.
- b) Where there is discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.
- c) If the total amount of bid quoted is less than actual summation of cost of all the components/parts as the case may be, then the total quoted amount shall govern and difference between the actual summation and amount quoted shall be considered as a discount.
- d) If total amount of bid is more than actual summation of cost of all components/parts as the case may be, then the individual cost of the components/parts shall govern and total amount shall be reduced to actual summation and it shall be considered as mistake in totaling.

**However, the decision of DM in this regard shall be final and binding.**

The amount stated in the form of bid for price proposal will be adjusted by the DM in accordance with the above procedure for the correction or errors and, shall be considered as binding upon the bidder. If the bidder does not accept the corrected amount of bid, its bid will be rejected, and the EMD may be forfeited in accordance with relevant clause.

## PROCEDURE OF SENDING SEALED OFFERS:

1. The Tenders will be in two parts i.e. **Envelope A** (containing the information as mentioned in 3.2) and **Envelope B** (containing the Financial Bid prescribed format in **Annexure-3**) are to be put in a third envelope super scribed as **"Tender for Event Management of PAWAPURI MAHOTSAV 2017"**.
2. Initially Envelope A will be opened and the short listing of the eligible applicants will be done. The Envelope B containing the Financial Bid of only the shortlisted bidders shall be opened.

## NUMBER OF PROPOSALS

Each Bidder shall submit only one (1) Proposal, in response to this RFP. Any Bidder who submits or participates in more than one Proposal shall be disqualified.

**BID SECURITY**

- 1.1 Proposals would be accompanied with a 'Bid Security' (EMD) for an amount of Rs. 50,000/- (Rupees Fifty Thousand Only). The Bid Security amount shall be valid throughout the Proposes Validity Period and would have to be extended if so required by DM.
- 1.2 The Bid Security shall be in the form of a demand draft in favour of the 'DistrictMagistrate', drawn on any scheduled bank payable at Nalanda.
- 1.3 The Bid Security amount shall be returned to the unsuccessful Bidders within a period of two (2) weeks from the date of signing of Agreement between DM and the Successful Bidder.
- 1.4 The bid security amount of the successful bidder will be automatically turned into security deposit at the time of allotment of tender and will be refunded along with the final payment.
- 1.5. The Bid Security shall be forfeited in the following cases:
1. If the Bidder withdraws its Proposal;
  2. If the Bidder withdraws its Proposal during the interval between the Proposal Due Date and expiration of the Proposal Validity Period; and
  3. If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect.

**RIGHT TO ACCEPT OR REJECT**

- 1.1 DM may reject a proposal at any stage if it is found that the firm recommended for award has indulged in corrupt or fraudulent activities in competing for the contract in question, and may also declare a firm ineligible or blacklist the firm, either indefinitely or for a stated period of time, if at any time it is found that the firm has engaged in corruptor fraudulent practices in competing for, or in executing, the contract.
- 1.2 Notwithstanding anything contained in this RFP, DM reserves the right to accept or reject any Proposal and to annul the bidding process and reject all Proposals at any time, without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons.
- 1.3 DM reserves the right to reject any Proposal if at any time if a material misrepresentation made by a Bidder at any stage of the bidding process is discovered.

**BID SCHEDULE AND VENUE – Section 1**

DM would Endeavour to adhere to the following schedule:

SL.No.	Activity	Scheduled Date & Time
1	Date of commencement of Bid	
2	Place for obtaining Bid Document	Can be obtained from the office of District Magistrate, Nalanda or downloaded from <a href="https://www.nalanda.bih.nic.in">https://www.nalanda.bih.nic.in</a>
3	Project Briefing Meeting	Next day of the Publication of this Tender at 3.00PM
4	Date and Time for Submission of Bid	18-09-17 Till 02.00. P.M.
5	Address for submission of Bid Documents	District Nazarat Section, Nalanda Collectorate, Biharsharif.
6	Venue of opening of Technical Bid	Collectorate, Nalanda
7	Date & time of opening of technical Bid	19-09-17 At 11.00. A.M.
8	Date& time of opening of financial Bid	To be communicated later to technically qualified bidders



**ANNEXURE – 1****FORMAT FOR COVERING LETTER-CUM-ASSIGNMENT  
UNDERTAKING**

(On the Letterhead of the Bidder)

To,

District Magistrate, Nalanda  
Government of Bihar.

Sir,

Ref: - Selection of Event Management Agency for **PAWAPURI MAHOTSAV, 2017.**

We have read and understood the Request for Proposal (RFP) along with Draft Agreement in respect of the captioned Assignment provided to us by DM.

We hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unqualified and unconditional in all respects and we agree to the terms of the proposed Agreement, a draft of which also forms a part of the RFP provided to us. This Proposal is valid till ----- (At least 6Months from the Proposal Due Date). Please find enclosed herein with the Proposal the Demand Draft bearing number ----- for Rs. 50,000/- (Rupees Fifty Thousand only) drawn in favour of the 'District Magistrate' payable at Nalanda towards the 'Bid Security Amount', dated this .....day of..... 2017.

Name of the Bidder

Signature of Authorised Signatory

Name of the Authorised Signatory

Date: -



**ANNEXURE – 2**

**FORMAT FOR FINANCIAL PROPOSAL**  
(On the letter head of the bidder)

Date: -

To,

District Magistrate, Nalanda  
Government of Bihar.

Sir,

Ref: Selection of Event Management Agency for **PAWAPURI MAHOTSAV, 2017**.

We are pleased to quote the license fee as below. We have reviewed all the terms and conditions of the 'Request for Proposal' and confirm that, we would abide by all the terms and conditions. We hereby declare that there shall be no deviations from the stated terms in the RFP. We further declare that, any State Government, Central Government or any other Government or Quasi Government Agency has not barred us from participating in any Bid.

(The bidders are required to submit a detailed breakup of the financial cost quoted herewith above as per the format prescribed ahead; in a manner that the cost implication to D.M, Nalanda for any variation of items of event can be accessed from the break-up. Any financial proposal submitted without breakup as described above may be rejected out rightly.)



## Government of Bihar (District Administration, Nalanda)

Name of Work for	:-	APPOINTMENT OF EVENT MANAGER FOR PAWAPURI MAHOTSAV 2017
Earnest Money (in Rs.)	:-	50,000.00
Duration of Contract (in months)	:-	06 (Six)
Tender Document Fee (in Rs.)	:-	5,000.00

### FINANCIAL BID FORM

TO BE FILLED IN BY BIDDER

Item wise break of scope of work – For 2 Days

Name of the Contractor

Address of the Contractor

Sl. No.	Description of Works with Item	Area	Unit	Rate in Figure	Total Amount
				(In Rs.)	(In Rs.)
1	Fabrication of Central Pavillion with light (As per Approved Design)	135	Sq mtr		
2	Stall Fabrication for Mahaveer Pavillion (As per approved Designed)	60	Sq mtr		
3	AV Making on Life of Lord Mahavir - A Documentry based on 5 different Setting/Stage of Life to show on Gallery (5 Films each 80 Second). Setting Stage should also reflect the environments of Lord Mahavira's different stages of life)	5	AV		
4	Control Room cum Store	01	Sq mtr		
5	5 Slim LFT TV for - Mahaveer Meausium	5	Nos.		
6	Selfie Booth	1	Nos.		
7	Touch Screen with Headphone for one to one clips	4	Nos.		
8	Promoters	4	Nos.		
9	Q Managers	8	Nos.		
10	Branding Standies (Wooden Base Box Shape)	8	Nos.		
11	Display Zone for 7 Nischay & Sarab Bandi	2	Nos.		
12	Carpeting brand new	3000	Sq Feet		
13	Pavllion Inside & Outer Branding	2000	Sq Feet		
14	Dome Shaped Hangers with interior decoration with clothing (60ft x 80ft)	4800	Sq Feet		
1	Construction of main gate at venue 2 nos. (as per design made by the event manager and approved by DA).	2	Nos.		
2	Stage Fabrication with Carpeting of size 44ft x 24ft	1056	Sq. ft.		
3	Backdrop: Wooden frame, Plaster of Paris, Plywood, cloth, Thermocol, painted by plastic paint with colour highlighting and some 3D Cutout.	LS	LS		
	Stage backdrop should be PAWAPURI Main Temple Architectural Concepts Theme on Lord Mahaveer.				
	The stage and backdrop will be designed as a monument stage with three dimensional props. The backdrop and the entire stage will give the feeling of Temple architecture with all monumental structure of Pawapuri Mahaveer Temple as wall & pillar design which will be made out of POP and Thermocol. All steps leading to the stage will have railing. Flooring & steps to be carpeted. Front & side base of the stage will be a combination of thermocol and flex and a provision of riser on both the side of the stage for musicians.				
	Side Backdrops – Frame Mounted Flex Banner with approved design				

*B*

4	Black Masking - **The stage back area should be Black cloth masking with bamboo, bullha & batten structure with led series bulb hanging as per design - 3 Sided	LS	LS		
5	Inauguration Lamp Flowers, Candle, Ribbon and bouquets arrangement for opening and closing ceremony.	LS	LS		
6	<b>Dias Management.</b>	LS	LS		
	Providing of temporary man power like Hostess-2, Bearers, Waiters, Cook, Electric & Sound technicians as required.				
7	Special Sofa Seating for Hon'ble Chief Guest & Ministers - 10 Nos	10	Nos.		
8	Normal Sofa Seating 2/3 Seater - 30 Nos.	30	Nos.		
9	VIP Chair - 200 Nos.	200	Nos.		
10	Plastic Seating Chair- 1500 Nos.	1500	Nos.		
11	Carpet in VIP Gallary and Front Vecant area of Stage	30000	Sq.ft.		
12	Dome shaped Hangers with interior decoration with clothing and outer covering with Black Masking (80ft x 100ft)	8000	Sq. ft.		
13	Supply and Installation of Light and Sound as per specification provided below; Proper Sound System and sufficient Light Arrangement for proper illumination of the Mahotsav area, parking area, services area etc.				
A	<b>LIGHTS</b>				
	Four Sided Truss - 50X50X30X30	LS	LS		
	PAR 64. - 40 Nos				
	LED PAR. - 70 Nos.				
	Moving Head Sharpy - 20 Nos.				
	Moving Head Spots - 8 Nos.				
	Follow Light - 1 Nos.				
	1 Strobe				
	Avolite Mixer - 1 Nos.				
	DIMMER packs & light stands- 4 Nos.				
	Light designer with avolite designing board				
	Jumbo Haze/smoke				
	Light Engineer & Operator- 4 Nos.				
	DMX Splitter - 4 Nos.				
	Smoke Machine - 4 Nos.				
B	<b>SOUND</b>				
	PA System for 7000 Pax -	LS	LS		
	Line Array - RCF / Vertex (JBL)	LS	LS		
	JBL-SRX 725 Speakers with 6 nos. of QSC power Amplifier (1200 watt RMS) for Delay	LS	LS		
	JBL-SRX 725 Speakers with 4nos of QRC power Amplifier (1000 watt RMS)	LS	LS		
	Sub-Woofer ( Bass Bin) with 6 no of QSC power Amplifier (2000 watt RMS)D I Box	LS	LS		
	JBL 712 Monitor with amplifier (Sundoyne ( 200 watt RMS)Side Fill with Base	LS	LS		
	Microphones ( Shure/ AKG/ Senheiser)	LS	LS		
	Cordless Microphones (Shure/ Soney/ Senheiser)	LS	LS		
	Microphone Stands - 20	LS	LS		
	Effect Processor Yamaha SPX 2000	LS	LS		
	Equalizer BSS Opal Model/DBX 231.	LS	LS		
	DBS Cross over	LS	LS		

	Digital Setup (Yamaha/Mackie) (40Channels)	LS	LS		
	Snake Cable (20M)	LS	LS		
	Speaker ramp with size-Height 6ft./ Depth- 4ft./ Width-8ft.	LS	LS		
	Hartke Bass amplifier	LS	LS		
	Drum Kit	LS	LS		
	Yamaha M7CL mixing Board	LS	LS		
	JBL 712 Monitor with matching amplifier(Philips/ Sundoyne (200 watt RMS)	LS	LS		
	Cordless Microphone (Shure 56 & 58)	LS	LS		
	Riser (9 X3 X2) ft.	LS	LS		
	DJ Mixer-Pioneer CDJ 2000+DJM900	LS	LS		
	Stage Monitors for instruments	LS	LS		
	Shure cordless mics (as per requirement)	LS	LS		
	Twin CD Players	LS	LS		
	Sound Engineer & Mixer	LS	LS		
	Technician	LS	LS		
	Digital Mixer	LS	LS		
14	Road Lights (on trees and Building – As required mainly including but not limited to ½ km within venue)	LS	LS		
15	General Lights in Ground (Pole Mounted Tower)	40	Nos.		
16	Documentry Animated AV (Duration - 3 to 5 min.) on based of Lord Mahaveer and history of Pawapuri, should must be approved by District committee before display	LS	LS		
17	Temporary construction of Green room, ladies & gents	2	LS		
	a. Green room (20' x 10') Approx. With attached Toilet.				
	b. 6" Platform , bamboo and bullah structure , tarpaulin roofing, matching carpet, 4 Side wall, flex/Ply, cloth ceiling, and to be completed as per design				
	c. Steel Cushion Chair – 30 Nos.				
	d. Sofa set (3 seater) - 2 Nos.				
	e. Provision of drinking water with disposable glass and dust bins				
18	Temporary Construction of VIP Lounge 20ft x 12ft - 1 Nos.	LS	LS		
	Carpeting, Octonon / Ply walling with cloth ceiling. Two sets of sofa with centre table, service table, room freshener, mosquito repellent (Elect.), Theme based Lamp shed hanged on front side (As per design) Sophisticated VIP lounge with appropriate structure for walling, ceiling, as per requirement etc.				
19	The Event Manager will be responsible for decoration of entire temple building by decorative lights with the consultation of DM, Nalanda.	1	Nos.		
20	The Event Manager will responsible for erection of flag poles and flags near Mahotsava area and road side.	40	Nos.		
21	Provide design printed flex boundary cover for the Maidan periphery –	2000	Sq. ft.		
22	Standeers - for both side of entry gallery with Led Parken on each standee	10	Nos.		
23	Welcome Boards - both side of entry gate size 12ft x 8ft (flex with frame)	4	Nos.		
24	PA system arrangements across the Mahotsava area and along the main roads	LS	LS		
25	Entry Gallery - Cloth walling on both sides of Entry Gates and Stage	8000	Sq. ft.		
26	General bamboo bullah barricading	2000	Rft.		
27	Mozo Barricading (Iron wall) for D area and Vip area	600	Rft.		
28	Sinage - Vinyle on Sunbord sizes - 2ft x 1ft (mater given by District committee)	20	Nos.		
29	LED Screens –24' X 10' shall have to be installed as Center Backdrop on stage	1	Nos.		
30	LED Screens –12' X 8' shall have to be installed during entire Mahotsava period.	4	Nos.		

31	Power arrangements including backup power with fuel – 125 KVA	3	Nos.		
32	Providing plastic dustbins (50 ltr capacity).	8	Nos.		
33	Providing good quality refreshment to all Artists and VIP's.		Nos.		
1	Emcee - Male / Female (First Day only)	1	Person		
2	Day-1 Celebrity Artist (Known Artist of National Level)- as per direction of district committee / Art & Cultrual Department, Bihar government. Name of Artists must be approved by District Level Committee before 12 <sup>th</sup> October, 2017	1	Person		
3	Artist for Day 1 - Male Singer-1 & Female Singer-1 (Local/Regional) - as per direction of district committee / Art & Cultrual Department, Bihar government.	LS	LS		
	<b>Sub Total Rupees (INR)</b>				
1	The Event Manager will pay necessary taxes, duties if any to the concerned Govt.	GST	18%		0
	<b>Grand Total Rupees (INR)</b>				
	<b>(Amount in words): Rupees .....</b>				

**ANNEXURE – 3**

**LIST OF SIMILAR WORK EXECUTED PERTAINING TO EVENT MANAGEMENT SERVICES IN LAST FIVE YEARS.**

<b>SL. No.</b>	<b>Name of Client</b>	<b>Location</b>	<b>Description of work</b>	<b>Value of Contract/Work in Rs.</b>

NOTES: • Each of the listed works shall be supported with at least 4 Photographs of the work executed shall be attached.

*M*